minutes

Trillium Creek Primary School General PTA Meeting

Date | time 1/10/2018 6:30 PM | Meeting called by Stephanie Gettel

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* **Call to Order** at 6:30
	+ Attendance sheet was passed around and signed by those in attendance. A hard copy is attached to this month’s minutes and an electronic copy has also been filed in Dropbox
* Approval of minutes for meeting held on 11/15/2017
	+ Motion to approve minutes from 11/15 from Kari Balz, Kirsten Wyatt seconded – motion passed
* Reports of PTA Board
	+ President Report – Stephanie Gettel
* 2018/2019 Board Positions
	+ Looking for two VPs – volunteer coordinator and digital media
	+ Anyone may run for any position, but those two positions are open and need to be filled
* Mr. Yosh field day items approved
	+ $207 for Potato sacks and tug of war rope approved by Board at Monday’s meeting
	+ Treasurer Report – Nicole Alexander/Mary Emerick
		- Budget update
			* $4600 liquidated from Fidelity – still waiting on the matching funds, which will be under “corporate match”
			* Just received box tops check for $1133 in community rewards fund
			* Kari has concerns about membership funds – amount on current budget is less than what Kari had on report generated in November
				+ Nicole will look into these discrepancies
				+ Also an issue with Greater Giving fees (ex. If someone donates $125, $122 goes to our fund and $3 is in fees)
	+ Vice President – Beth Schreck
		- Pizza Bingo on 1/19
			* In need of raffle prizes (due Friday the 12th after school)
			* Also in need of volunteers during the event
	+ Vice President – Christy Riehm
		- No report
	+ Secretary – Alina Egland
		- No report
* Committee/Project Chair Report
	+ Winter Craft Fair recap – Kirsten Wyatt/Allison Reid
		- Increased by 50 kids, final count was 193
			* Groups were color coded, but there was still some confusion/mixing of groups
		- Revenue was approx. $4000 with expenses approx. $3100
		- Received some complaints from parents whose children didn’t get in
			* Had attempted to avoid this by advertising registration time well in advance
				+ Parent suggestion to have staggered registration times
		- Chairs are seeking additional feedback
			* Many volunteers liked the how-to video instructions for the crafts
			* Kids also liked being able to stop and have a snack
* Used craft boxes, rather than wrapping, which had been time consuming
	+ A suggestion was made to still have gift bags available to decorate (still easier than wrapping)
* Focus was on gifts, rather than just crafts
* WLHS cheer was helpful, but perhaps not as much as parent volunteers
* Challenges included dismissal – matching kids to parents
	+ Stephanie felt like this was most secure pick up of all 6 years of event
* Filled all volunteer spots, but needed four separate requests
* Kirsten would like to provide WLHS Cheer with a $100 donation check
	+ A parent donation of $24 was given to WLHS Cheer. The Board approved an additional donation of $76 to make $100. Money will come from WCF line item as part of the budget.
* Left over supplies
	+ Items that could be returned to stores were returned
	+ Teachers can choose from remaining supplies at a designated time
	+ Kari suggests offering scouting troops some remaining supplies as well
* Kirsten mentioned the high up-front cost to organize this event – her concern is that this might limit those wanting to chair this event going forward. How can we eliminate barriers to volunteerism?
	+ Kari agrees, but also notes the importance of delegating up-front costs to various committee members
* Kirsten suggests looking into gaining access to Portland Flower Market – many decorative/craft items available, in addition to flowers
	+ Social - Kari Baltz/Wendy Harmon
		- Invites being delivered to the school – hoping to distribute in folders next week
		- Online registration opens on Tuesday (after Pizza Bingo closes)
		- $50 registration – includes wine and beer, no longer just 2 drink tickets
		- Cocktail attire – Casino Royale theme
		- Prize wheel – still working on prizes for it
		- Looking for about two more really good prizes for gaming winners and wheel prize
		- Focus on socializing, not fundraising
		- Auction items include - parking spaces, PE teacher/principal for a day, seats for events
		- Adult party boards will be available again this year again
			* Barre 3, Margarita party, Dad’s poker night, Vineyard event
* No “teacher time” party boards – staff wanted a break, but will perhaps do auction years only
* Dessert bar
* Sponsorship will cover cost of gaming and DJ (registration will cover venue, food and drinks)
	+ Pizza Bingo update – Samantha Ray/Schreck
		- See Beth’s report above
		- Pizza Bingo link is live currently
		- Teachers are signed up to call at event
* Old Business
* New Business
	+ Kari has concerns about drop off line – noticed that at WLHS there are white marks that designate individual parking spaces – can we do this at TCPS?
		- Can we have a third crossing guard encouraging drop off back closer to the fire lane?
		- What about forming a Safety Patrol of sorts? Perhaps using leadership?
		- Some cars are parking along red curb, which blocks other cars – should we use a cone?
* Kari wonders if PTA funds can pay for a deep clean every few years?
	+ Help keep kids healthy as well as general upkeep
* Kirsten mentioned the WLHS Library grant that impacts girls in STEM – is there a way this can trickle down to our school/library somehow?
* Principal and Staff Report
	+ Mr. Mangan
		- $2500 Wellness Grant – Gaga Ball pit and new field
		- Part of this grant process calls for the formulation of a wellness policy
			* At the two parties each year – one station may include a treat
* New drop off policies are working well – parents are willing to exit the gym before students
* Secretary interviews – 3 today and 3 tomorrow, with one selected by next week
* This professional grown (early release) Wed – Stafford, Willamette, and TCPS staff will gather to learn about word study
* 3 C’s campaign – “we cares”
	+ Individual and whole class “give a hoots”
	+ Opportunity for positive interactions between staff and students
	+ Part of the thinking behind this idea is that you get more of what you are looking for – good
* Soft boundary change meeting will take place next week – more information

available online

* Kari is concerned about consistency with tardy notices – some teachers take attendance at morning meeting and other teachers take it in the classroom
	+ Teacher Representative – Maestra Vasquez
		- Did not attend
* Guest Speakers/ Acknowledgements/Announcements
* Adjournment
	+ 7:48