minutes

Trillium Creek Primary School General PTA Meeting

Date | time 1/10/2018 6:30 PM | Meeting called by Stephanie Gettel

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* **Call to Order** at 6:30
  + Attendance sheet was passed around and signed by those in attendance. A hard copy is attached to this month’s minutes and an electronic copy has also been filed in Dropbox
* Approval of minutes for meeting held on 11/15/2017
  + Motion to approve minutes from 11/15 from Kari Balz, Kirsten Wyatt seconded – motion passed
* Reports of PTA Board
  + President Report – Stephanie Gettel
* 2018/2019 Board Positions
  + Looking for two VPs – volunteer coordinator and digital media
  + Anyone may run for any position, but those two positions are open and need to be filled
* Mr. Yosh field day items approved
  + $207 for Potato sacks and tug of war rope approved by Board at Monday’s meeting
  + Treasurer Report – Nicole Alexander/Mary Emerick
    - Budget update
      * $4600 liquidated from Fidelity – still waiting on the matching funds, which will be under “corporate match”
      * Just received box tops check for $1133 in community rewards fund
      * Kari has concerns about membership funds – amount on current budget is less than what Kari had on report generated in November
        + Nicole will look into these discrepancies
        + Also an issue with Greater Giving fees (ex. If someone donates $125, $122 goes to our fund and $3 is in fees)
  + Vice President – Beth Schreck
    - Pizza Bingo on 1/19
      * In need of raffle prizes (due Friday the 12th after school)
      * Also in need of volunteers during the event
  + Vice President – Christy Riehm
    - No report
  + Secretary – Alina Egland
    - No report
* Committee/Project Chair Report
  + Winter Craft Fair recap – Kirsten Wyatt/Allison Reid
    - Increased by 50 kids, final count was 193
      * Groups were color coded, but there was still some confusion/mixing of groups
    - Revenue was approx. $4000 with expenses approx. $3100
    - Received some complaints from parents whose children didn’t get in
      * Had attempted to avoid this by advertising registration time well in advance
        + Parent suggestion to have staggered registration times
    - Chairs are seeking additional feedback
      * Many volunteers liked the how-to video instructions for the crafts
      * Kids also liked being able to stop and have a snack
* Used craft boxes, rather than wrapping, which had been time consuming
  + A suggestion was made to still have gift bags available to decorate (still easier than wrapping)
* Focus was on gifts, rather than just crafts
* WLHS cheer was helpful, but perhaps not as much as parent volunteers
* Challenges included dismissal – matching kids to parents
  + Stephanie felt like this was most secure pick up of all 6 years of event
* Filled all volunteer spots, but needed four separate requests
* Kirsten would like to provide WLHS Cheer with a $100 donation check
  + A parent donation of $24 was given to WLHS Cheer. The Board approved an additional donation of $76 to make $100. Money will come from WCF line item as part of the budget.
* Left over supplies
  + Items that could be returned to stores were returned
  + Teachers can choose from remaining supplies at a designated time
  + Kari suggests offering scouting troops some remaining supplies as well
* Kirsten mentioned the high up-front cost to organize this event – her concern is that this might limit those wanting to chair this event going forward. How can we eliminate barriers to volunteerism?
  + Kari agrees, but also notes the importance of delegating up-front costs to various committee members
* Kirsten suggests looking into gaining access to Portland Flower Market – many decorative/craft items available, in addition to flowers
  + Social - Kari Baltz/Wendy Harmon
    - Invites being delivered to the school – hoping to distribute in folders next week
    - Online registration opens on Tuesday (after Pizza Bingo closes)
    - $50 registration – includes wine and beer, no longer just 2 drink tickets
    - Cocktail attire – Casino Royale theme
    - Prize wheel – still working on prizes for it
    - Looking for about two more really good prizes for gaming winners and wheel prize
    - Focus on socializing, not fundraising
    - Auction items include - parking spaces, PE teacher/principal for a day, seats for events
    - Adult party boards will be available again this year again
      * Barre 3, Margarita party, Dad’s poker night, Vineyard event
* No “teacher time” party boards – staff wanted a break, but will perhaps do auction years only
* Dessert bar
* Sponsorship will cover cost of gaming and DJ (registration will cover venue, food and drinks)
  + Pizza Bingo update – Samantha Ray/Schreck
    - See Beth’s report above
    - Pizza Bingo link is live currently
    - Teachers are signed up to call at event
* Old Business
* New Business
  + Kari has concerns about drop off line – noticed that at WLHS there are white marks that designate individual parking spaces – can we do this at TCPS?
    - Can we have a third crossing guard encouraging drop off back closer to the fire lane?
    - What about forming a Safety Patrol of sorts? Perhaps using leadership?
    - Some cars are parking along red curb, which blocks other cars – should we use a cone?
* Kari wonders if PTA funds can pay for a deep clean every few years?
  + Help keep kids healthy as well as general upkeep
* Kirsten mentioned the WLHS Library grant that impacts girls in STEM – is there a way this can trickle down to our school/library somehow?
* Principal and Staff Report
  + Mr. Mangan
    - $2500 Wellness Grant – Gaga Ball pit and new field
    - Part of this grant process calls for the formulation of a wellness policy
      * At the two parties each year – one station may include a treat
* New drop off policies are working well – parents are willing to exit the gym before students
* Secretary interviews – 3 today and 3 tomorrow, with one selected by next week
* This professional grown (early release) Wed – Stafford, Willamette, and TCPS staff will gather to learn about word study
* 3 C’s campaign – “we cares”
  + Individual and whole class “give a hoots”
  + Opportunity for positive interactions between staff and students
  + Part of the thinking behind this idea is that you get more of what you are looking for – good
* Soft boundary change meeting will take place next week – more information

available online

* Kari is concerned about consistency with tardy notices – some teachers take attendance at morning meeting and other teachers take it in the classroom
  + Teacher Representative – Maestra Vasquez
    - Did not attend
* Guest Speakers/ Acknowledgements/Announcements
* Adjournment
  + 7:48