minutes

Trillium Creek Primary School General PTA Meeting

Date | time 11/14/2018 6:00 PM | Meeting called by Christy Riehm

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Attendance Sheet was passed around and signed by those in attendance. A hard copy is attached to this month’s minutes and an electronic copy is filed in Dropbox

* Call to Order at 6:04
* Approval of minutes for meeting held on 10/17/2018
  + Motion to approve was made by Charity Hudnut
  + Second was made by Mehera Christian
* Vote was conducted and the October 17, 2018 Minutes were approved
* Reports of PTA Board
  + President Report – Christy Riehm
* PTA Surveys Findings
  + One survey for staff, one for TCPS families
  + One theme was communication and outreach – inclusion of new families, men in children’s lives, be more welcoming in general
    - Add committees to focus on this issue of building community
* Common theme of providing events for free
  + Movie night w/popcorn? Etc.
* PTA is open to additional questions and comments
  + One concern raised is the 70 families on campfire waitlist
    - Campfire is separate from PTA, but issue seems to impact broad section of TCPS families, so perhaps there is something we can do?
    - Some confusion over funding, space, bussing, etc., why there are so many families on wait list.
    - Stephanie suggested that parents direct concerns around after school care to Principal Mangan
* Vice President – No Report
  + Treasurer Report – Nicole Alexander/Mary Emerick
    - Budget Update
    - Voting of CD renewal
      * First Republic, 14 months at 2.5%
        + Motion to approve by Gail Greenman, second by Charity Hudnut
        + Vote was conducted and motion was approved
    - Voting of music funding request for $8,773.98
      * Includes 6 keyboards, 27 African drums, and new portable sound system for the gym (current system is fine for talking, but not music performances)
        + Motion to approve by Charity Hudnut, second by Stephanie Gettel
        + Vote was conducted and motion was approved (yay!)
  + Secretary – No Report
* Committee/Project Chair Report
  + Note about flyers
    - If anyone (chairs) are sending flyers home, please supply front office with a handful of extras
  + Bulletin Board reminder
    - PTA has 2 bulletin boards, and we have a bulletin board chair who will promote upcoming events on those boards (rather than individual chairs having to put up their own boards)
  + Annual Fund/Membership status – Dawn, Kari, or Mary
    - Treasurer report shows we are over $25,000, but we still need to take out PTA membership fees, directories, processing fees. We are about $2,000 under our annual fund goal
    - A few corporate matches may still come in, but we are far below what we were aiming for
    - Smaller student population might also be impacting lower annual fund
    - How can we promote corporate matching – can we track who works for matching companies?
      * Heather Brinkley shared that Nike has a double match for sports related donations (FF and Hoot ‘n Scoot apply)
* Directories are still available - $5 at front office
  + Book Fair update – Amber Craver
    - Teacher wish lists are available, check them out if you’re interested
    - Overall event is going well, thanks to all those who’ve volunteered!
  + Box Tops update – Alina Egland
    - Most recent drive brought in 10,750 clips, which equates to $1,075
    - Ms. Alexander’s class won with 911, and were rewarded with popcorn and movie party on 11/1 – they loved it!
    - Moving forward, the contest winners will be given different options to choose from leaning towards a heathier and more active incentive. In addition, it would be nice to keep the cost of the celebration to a minimum.
    - Next week, since holidays are approaching, the focus will be on giving back through shopping Amazon Prime – look for info coming out in Tweet and on FB
  + Harvest Happenings debrief- Lisa Jacobs
    - Lots of positive feedback – many new games
    - Photo bus was a hit, as was DJ
    - Space was better, flow felt good (due in part to no pizza)
    - Extra candy was sent to military via girl scouts – along with some letters written by TCPS students to US troops
    - Focus next year on prizes, more separated
    - Lisa and several additional parents stayed late to clean up – much appreciated by all
    - Heather shared that she liked being able to donate food and get raffle tickets
    - Pumpkin carver liked his new spot “front and center”
  + Winter Craft Fair – Mehera Christian
    - 12/5 from 12:15-2:15
    - Filled in 17 minutes, but there is a wait list (email Christy Riehm)
    - 190 spots, space constraints limit participation
    - 8 crafts – supplies have been ordered, Leads will be trained soon
    - Ms. Fennel suggests having 5th graders helping as well
    - Ambers asked for more information about what cost goes toward
      * $500 donation budget, but most of entrance fee goes toward the supplies needed to create 8 crafts
* There are opportunities for students to receive scholarships to attend WCF, families should contact Katherine Ramos for more information
* Heather wonders if there is a way to accommodate additional families (this has been a big concern in the past as well, and the Board is actively seeking ideas)
  + Taking up class time isn’t a viable option, but perhaps make it an evening event where parents are volunteers?
  + Evening would still require pre-registration, so there’d be enough supplies
  + Suggestions include splitting registration into two separate days/times, or make it a lottery
* Ms. Fennell suggests promoting events to teachers, so they can answer student’s questions, provide reminders, etc.
* Principal and Staff Report
  + Kate Donegan
    - School report cards have come out – TCPS had overall rating of strong
      * 10pts increase in math, 4 pts in ELA
      * Pleased with improvement, but still room to grow
    - No School next week, but teachers will be meeting to work on writing and math teaching skills on Monday, and report cards on Tuesday
    - Report cards go home on Dec 14th
  + Teacher Representative – Ms. Fennell
    - “Thank you, thank you, thank you!” – from teachers
    - 5th grade gearing up for Biz Town
* Guest Speakers/ Acknowledgements/Announcements
  + Anna Doty from Oregon PTA
    - Clackamas County PTA Treasurer
      * Thanks TCPS PTA for supporting Clackamas Clothes Closet
      * Explains what PTA general funding goes toward – PTA convention, Hospitality room, postage, etc.
        + If we could donate an additional $50 to the general fund, it would be appreciated
* Seeking people who are willing to sit on County or Oregon PTA committees
* Nicole thinks that TCPS lost and found items go to Clackamas Clothes Closet
* Old Business
* New Business
  + Green initiative
    - Trex plastic drop off site
    - Composting – Charity is here helping teach kindergarten students how to compost – she’d love volunteers!
    - Eco School Network – TCPS has volunteers working with this program to implement green practices and initiatives. It also involves talking to other schools to see what programs they have that are working well for them (gardens, composting, etc.)
    - Dec 5th 6-8 Eco School Network social at Charity’s house
* Adjournment at 7:05