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Trillium Creek Primary School General PTA Meeting

Date | time 11/16/2016 7:05 PM | Meeting called by Stephanie Gettel

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* Call to Order
	+ Attendance Sheet was passed around and signed by those in attendance. A hard copy is attached to this month’s minutes and an electronic copy has also been filed in Dropbox.
* Approval of October 19, 2016 Minutes
	+ Motion to approve was made by Diane Pohl
	+ Second was made by Christy Briggs
	+ Vote was conducted and the October 19th Minutes were approved.
* Reports of PTA Board
	+ President Report – Stephanie Gettel
		- Review of the Intel Stock that was donated. The stock was sold and the funds were transferred into our account. Kay Levis has written an Investment Policy that she will be reviewing in her report to set a protocol for future donated stocks that the PTA may receive.
		- Pepper Ferguson held a Fashion Fair and from the sales of the event she gifted the PTA $230. Thank you Pepper!
	+ Treasurer Report – Kay Levis
		- Budget Update
			* We have a total of $36,924.60 collected from the Annual Fund. Thank you to all that donated!
			* The new Corporate Match program was great success.
		- Vote on Invest Policy Statement
			* Kay explained that the policy was put together to create a standard procedure for accepting stock funds through the Corporate Match Program.
			* Kay read the proposed draft of policy and opened the floor to questions. Stephanie asked for a motion to approve, Diane Pohl made a motion to approve, Wendy Harmon second, vote was conducted and the motion passed.
		- Vote on the Popular Title Library Books
			* Kay explained that last year a class asked for an increase in the popular titles to be stocked at the library because the waiting list for these books was getting too long. Mrs. Reilly asked for $1,700 from the PTA to purchase these titles. A vote was conducted to pull $1700 from the PTA General Fund from the 2016-2017 Budget to be used toward purchasing the books.
			* Stephanie Gettel asked for a motion to approve the amount for books, Nanette Thaut made a motion to approve, Christy Briggs second, a vote was conducted and the motion passed.
			* STEM: Family Night
				+ Kay said that Kate Donegan had proposed bringing in a company called Mad Science to do the annual Family Science Night. The company will run and supply the experiments for the night. The cost for 300 students is $2,090 for travel and supplies.
				+ Kay would like to transfer funds from the 4th grade science speaker because the presenter is unable to make it to the school this year, and the 1st grade engineering kits because the kits that were found did not meet the specification of the teachers. She suggests zeroing these line items out and allocating those funds to a new budget line item of “STEM”. This new line item will fund the Mad Science Program for Family STEM Night because there currently is no budget for STEM in the 2016-2017 Budget. In the past the teachers had organized, planned and managed the event but attendance has decreased over the years.
				+ Stephanie Gettel asked for a motion to approve, Mia Carney made a motion to approve, Wendy Sinclair second, a vote was conducted and the motion passed.
* Committee/Project Chair Report
	+ Adult Social – Wendi Sinclair and Mia Carney
		- Wendi Sinclair said that they had a meeting on Monday. They are narrowing in on a date and venue. The Oswego Winery is looking promising but they facility is unable to pin point a date because they are currently under construction. The event will be held in Feb., March or April. The theme for the event is “Flannel and Fur”, it will be a Barn Dance. Tickets will be increased from last year to cover cost. They think they will exceed the $5000 budget but don’t think they will have a problem hitting the $5000 forecasted in profit. They would like to do a scholarship program to get more parents to attend. There will be adult and class party boards. They will be creating a video that will highlight the programs sponsored by the PTA and the need for donations to maintain them.
	+ Winter Craft Fair –Vanessa Koening
		- Registration is filled for the event
		- Vanessa needs help prepping supplies for the event. If anyone is interested in helping and doing things at home please contact her. Diane Pohl suggested that Vanessa post a request for help and supplies on the Facebook page. Heather Brinkley asked if there is a wait list and there is one. If you would like to get on the wait list please email Stephanie Gettel.
		- There is a HUGE need for volunteers to help the Craft Leads run the craft and children. If you would like to help, you can sign up to volunteer through the Help Counter.
	+ Harvest Happenings – Wendy Harmon
		- Charity Hudnut and Danielle Anneman did an amazing job this year. Thank you Charity and Danielle for all of your hard work! There were about 800ppl in attendance. The use of space was better and the Pizza Café was a hit. There were 70 whole pizzas sold and the presale worked out wonderfully. The event brought in a gross amount of $6,033 and only $1,800 spent. Wendy gave a special shout out to all the volunteers and thanked the Leadership group for their help. Kim Vermillion also received a special shout out for all of her assistance. She was there for the entire event and helped clean post event too. Heather Brinkley suggested a new entertainer for the pizza café because his lyrics were not appropriate for the audience.
	+ Community Rewards – Nanette Thaut
		- Box Tops
			* Just finished the first contest of the year. They made $819.40. The pizza party was held for the winners and the kids were very well behaved. Everyone that participated got a treat. The next contest will be after the 1st of the year with the opportunity to win a pizza party again. Only box tops labeled March 21, 2017 are valid anything before that is now considered expired. Please turn in 10 labels per sheet at time.
		- ESCRIP Flyers went home this week. Please take a look at the retailers when doing your Christmas shopping.
* Unfinished Business- There was no unfinished business
* New Business
	+ Stephanie Gettel announced that “Volunteer Buttons” were made for the volunteers to wear at the events. If you are a Committee Chair and would like to use the buttons they will be in the PTA cabinet in the work room. She asks that at the end of the event that you collect all buttons from volunteers and put them back in the cabinet. We will be reusing them.
	+ Christy Briggs talked about the fundraiser that Mapel Boutique will be having for the PTA on November 29th through their “Give Back Program”. You may shop any time on Nov. 29 at the West Linn shop and the school will get 20% of the sale. You just need to let the sales person know you are shopping for Trillium Creek. There was also be snacks and beverages from 6pm to 8pm. The boutique is located in the Safeway shopping center where Dragonfly used to be located. It’s locally owned by a WL family. Shop Local!
* Principal and Staff Report
	+ Charlotte Morris, Principal
		- Spell checkers, typing stands, leather gloves and big shears, 3rd Engineering material, kinder books and incubator, 4th grade GPS systems were all purchased with the $32,000 from the PTA. Thank you for your support!
		- Gratitude Celebrations are under way at school. This is a great week to reflect on what it means to be grateful. Kelly Fennel a 5th grade teacher started a Thankful Notes sheet that has been circulating throughout the school. They did it last year but this year it has really taken off.
		- Parties will be on Friday throughout the day. Please attend if you are able to. Check with your teachers for the party time.
		- Forest Flyers - The 4 days of running is going really well. The kids are excited and participating.
		- Thank you to all of our volunteers. We appreciate your help!
		- Boundary Changes
			* The district is looking at adjusting the middle and primary school boundaries. Wendy Harmon and Susanne Tye are on the task force that will be helping and giving input on the boundary changes. There will be 2 meeting that are open to the community and all are encouraged to attend and give your input to the proposed changes. There are currently 2 boundary options that will be presented at the community meetings. The meetings will be held:
				+ Nov. 30 at Wilsonville High School at 6:30pm
				+ Dec. 1 Rosemont Middle School at 6:30pm
		- Concern from those in attendance was expressed about population size of TCPS. Charlotte assured that they are managing the children in a safe environment and have reorganized safety procedures and traffic patterns to better accommodate the population.
		- Wendi Sinclair asked if the Dual Language Program would be moved to another school. She has heard chatter about it being relocated. Charlotte said that there are no plans to move the program to another school.
	+ Teacher Reprehensive: Kelly Fennel
		- 5th grade went to JA Biztown this month. At JA Biztown the kids get to try out what the real world would be like by having a job, receiving paychecks and getting their businesses in the black by the end of the day. She would like to thank the PTA for the funding the field trip. She also would like to thank the PTA for the technology. The 5th graders use the chrome books and the macs daily and are grateful that each kid can get their own computer.
* Guest Speakers/ Acknowledgements
	+ Heather Brinkley thanked Stephanie Gettel for having a PTA meeting in the evening.
* Adjournment at 8:11pm. The next General PTA Meeting will be December 5th at 9:00am