**MINUTES**

Trillium Creek Primary School General PTA Meeting

*Date | time* 3/6/2019 9:00 AM | *Meeting called by* Christy Riehm

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Attendance Sheet was passed around and signed by those in attendance. A hard copy is attached to this month’s minutes and an electronic copy is filed in Dropbox

* Call to Order at 9:03
  + Approval of minutes for meeting held on 2/6/2019
    - Motion to approve was made by Amber Craver
    - Second was made by Mary Emerick
  + Vote was conducted and the February 6, 2019 Minutes were approved
* Reports of PTA Board

* + President Report – Christy Riehm
    - Open Positions & Recruitment for 2019/2020
      * Current board members will be reaching out to current chairs to see if they’ll be returning next year, and reaching out to TCPS parents to see if they would be interested in getting involved by volunteering for chair a committee or PTA Board position
        + Current roles for treasurers and secretary are biggest needs, as those two year terms have come to an end
    - Budget Change Request/Event Summary form to Committee Chairs
      * Board will be looking at budget during April 15th board meeting
      * Current chairs (even if not returning) should look to see if their budget is adequate, and if more funds are needed, should submit their budget change request forms
  + Vice President Report – Amber Craver
    - Currently seeking volunteers for next week’s Forest Flyers
    - Will be sending out requests for conference meal donations soon (meal will be Wed. March 20)
  + Treasurer Report – Nicole Alexander/Mary Emerick
    - Budget Report
      * Numbers are current to end of previous month
    - Vote on Mr. Yoshiwara’s Request- $1259.30
      * Presented funding request at previous general meeting, for Yuki ball barriers
      * Motion to approve funding request for $1259.30 by Stephanie Gettel, Second by Erin Chabuk. Request was approved.
    - Nicole presented fourth grade team funding request for 4 sets of Lucy Calkins Westward Expansion books. $1584 w/shipping. As well as 2 white boards at $848.98. Total request is approx. $2433 and would come from “To Be Allocated” line item
  + Secretary Report – Alina Egland
    - Teacher conference meals
      * Conference meal will be March 20th, requests are forthcoming in HelpCounter
  + Advisor Report - Stephanie Gettel
    - OMSI Night update
      * OMSI night was a success
      * 389 people from trillium (121 groups)
        + Slightly down from last year
      * Save the date for next year! Will be partnering with Stafford again. Will likely be first Monday in March again next year
  + Committee/Project Chair Report
    - Parent Social/Auction- Gail Greenman
      * Still taking in money, but looking to bring in around $50,000-$52,000 gross
      * Expenses will be around $13,000
        + Dipped into corporate sponsorships for food and drink, as well as comped staff tickets
      * About 40 TCPS staff attended
      * True group effort of planning committee
      * Amazing donors helped make it such a success
        + Linn City is interested in doing a “dine-in” night for TCPS
    - Forest Flyers - Gil Greenman
      * Will need at least one new volunteer to help chair next year
      * In need of a new tent - had to throw current one away last month
        + Tents are needed to cover devices, etc.
        + Nicole suggests putting in a funding request for the tent
        + Gail has offered to lend a tent for the remainder of the school year
    - Art Literacy-Artist in Residency- Committee Chair
    - Green Team- Charity Hudnut or Nicole Alexander
      * March 16 (2 Saturdays from now) will be having a work party
        + Will be mulching around school (to reduce weed growth, hence reduce need for pesticides, and look good as well)
        + Will also be clearing blackberries
        + Bob Carlson will be providing tours
        + Kids and families welcome
        + Snacks will be provided
        + Partnering with SOLV - they will provide shovels, etc.
      * Bob Carlson is looking into extending current forest path (making it about ¼ mile), as well as building a platform near the headwaters of Trillium Creek (near blackberry bushes by parking)
      * Bob is planning another event around May 18 with Friends of Trees - more information forthcoming
    - Box Tops- April Buttson
      * Just recently sent off box tops, total rewards amount forthcoming
    - Hoot n Scoot- Jennifer Hill
      * May 17th
      * Currently have sponsorship of about $5,000
        + Elite sponsorship is taken by Goran, but still other levels available
        + Businesses interested in sponsoring event can find more information on PTA website, or talk to Terri Wheeler or Jenn Hill
      * Looking into having a DJ
      * Will do T-Shirts again this year - kids and staff will get one for participating, might have the opportunity for parents to order shirts as well
  + Principal and Staff Report
    - Teacher Representative - Mr. Munoz (absent)
    - Art Lit - Artist in Residence
      * Project went very well - it was age appropriate and the students enjoyed meeting the artist and collaborating
      * Working with district carpenter to install mural (by end of month)
    - Positive feedback about OMSI Night
    - Currently completing mid-year reviews with staff. Discussing progress on goals set in Fall - professional learning, and student growth goals
    - 4th grade musical will be 14th 6:30-7:30
    - Conferences will be held Tues and Wed afternoon and evening, Thursday daytime
      * Sign-ups go live at 6pm this Friday
    - Staff says thank you for making them feel invited to the auction, inviting significant others as well, etc. More support staff attended
    - This week is Classified Week - appreciating our support staff!
  + Guest Speakers/ Acknowledgements/Announcements
    - Elza Hart-Cultural Homestay International
      * Reaching out to TCPS because we are a dual language school, perhaps parents want a native speaker to stay with them
      * Host families get $100, can be donated to PTA
      * Also an outbound program (3 months-1 year) available for 15 year olds
      * Fosters lasting friendships, in addition to building language skills
      * Homestay International wants it to be a positive experience, if match is not a good fit, the exchange student will be placed elsewhere
      * 800 + students come every year, from 38 countries
      * Requirements - don’t need their own room, but can share room with same gender +-3 years. Students pay own cell phone bills, responsible for their own finances
      * Host families provide only housing and 3 meals/day, realistic experience
      * Students have own insurance, host families are not liable
    - Dates to remember!
      * Family Education Night- PTA Connected with Facebook Grant-Digital Families Community Event 4/11 at 6pm
        + Workshop format - breakout sessions, kids welcome
        + Dinner and raffle prizes - event for whole family
      * Parent Education Night- Mental Wellness & Substance Use 5/14 at 6:30pm
        + Flier going out in the next couple weeks with more information
    - PTA Party Boards still have spaces- check out at [trilliumcreekpta.org](http://trilliumcreekpta.org/)
      * Events tomorrow (3/7), May 11 and August 17 still have space available
      * Party Board events are opportunities for community building, but the majority of the proceeds from the ticket sales go back to the school
* Old Business
* New Business
  + 2019-2020 PTA General meeting schedule
    - Christy is suggesting having PTA general meetings bi-monthly next year
    - Perhaps having fewer meetings will foster more attendance, make for higher quality meetings.
    - Exceptions would be months where there is a proposal/vote, that needs to take place the month following
* Adjournment at 9:57