minutes

Trillium Creek Primary School General PTA Meeting

Date | time 9/6/2017 9:30 AM | Meeting called by Stephanie Gettel

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* **Call to Order** 9:32
  + Attendance sheet was passed around and signed by those in attendance. A hard copy is attached to this month’s minutes and an electronic copy has also been filed in Dropbox
* Approval of minutes for meeting held on 6/7/2017
  + Motion to approve minutes from 6/7 from Shannon Hildenbrand, Beth Schreck seconded – motion passed
* Reports of PTA Board
  + President Report – Stephanie Gettel
    - Introduction of board members
    - Recap of Chair Person Meeting & Meet and Greet
    - PTA membership Sign Ups and Benefits of Joining
      * Benefits similar to AAA discounts
      * $15 total, with a portion going to both the national and local PTA
      * Goal this year is to increase membership
    - Purpose of the Annual Fund
      * Funds programs like Earth, Art, Ag
      * Corporate Match Program and to Inquire w/ their Human Resources Dept
  + Treasurer Report – Nicole Alexander/Mary Emerick
    - $10,000 goal for corporate matches…last year we didn’t have any goal
      * Part of this is stock donation, either personal or corporate match
* Funding part-time garden educator this year
  + - Budget Update
  + Vice President – Beth Schreck
    - HelpCounter
      * Now used district wide, increased security enhancements
      * Had over 800 registrants last year, but this year are down to about 200 – need more!
  + Vice President – Christy Riehm
    - PTA Website/Facebook
      * [www.trilliumcreekpta.org](http://www.trilliumcreekpta.org) – meeting minutes, forms, volunteer opportunities, board bios, etc.
      * Trillium Creek Primary School PTA (FB) – to provide information about PTA sponsored events, volunteer needs, etc.
    - School of Excellence
      * National PTA program which requires an application and a yearlong commitment
      * Will create a customized action plan – identify an area of improvement
      * Goal is to earn acknowledgement of excellence, supported by National rolling out improvements/programs – purpose is to partner with families/build community
      * Would be first School of Excellence in Oregon
        + www.pta.org/programs/schoolofexcellence
  + Secretary – Alina Egland
    - Standing Rules Presentation and Vote
      * Motion to approve standing rules from Shanon Hildenbrand, Charity Hudnut seconded – motion passed.
    - Meeting minutes will be available on PTA website, no longer on bulletin board (up by Sunday night)
* Committee/Project Chair Report
  + Forest Flyers – Gail Greenman
    - Expect an increase in student participation this year. 529 kids ran at least one lap last year
    - Charm cost went up 5%
    - Each class will get own pocket chart (rather than sharing with lunch cards)
    - Using a map to illustrate progress/distance (i.e. Portland to San Francisco)
    - Going electronic – QR codes scanned by cell phone…some glitches…hopefully almost real-time progress
    - Using traditional owl card as well, to insure accuracy
    - Using key rings to hold new laminated card with QR code
    - Have a budget of $1600, asking for $2500 (including marathon by May medals) – increase of $900
    - Motion to approve increase FF budget by $900 to $2500 from Suzanne Tye, Nanette Thout seconded – motion passed
  + Art Lit – Kristin Van Gordon and Shannon Hildebrand
    - Volunteers don’t need to know art/be artists
    - Classroom presentations take place 3x per year, takes about 2 hours – one main parent presenter and at least one parent helper per class
    - Frida Kahlo is first artist – training September 26 at 8:15 in 5th grade neighborhood – training takes about an hour
    - Classroom helpers don’t need to go to training
  + BBQ – Terri Wheeler
    - Stephanie gave report – 9/15 – WL Lion burgers, raffle, DJ, shave ice (3$), cost of entrance is 5$ and includes burger, chips, cookie
    - Need 16 more shifts filled – 30 minutes ea
  + Community Rewards – April Buttson
    - Box tops for education
    - Contest in October (1st -20th) – theme is “going bananas for box tops” – Minions
    - Each week the totals will be tallied and bananas earned – will be visible on bulletin board (10 sheets per class equals one banana)
    - Winning class gets party – pizza or suggestion …maybe banana split?
    - Please clip out correctly
      * No expired goods
* Bonus box top App
  + Scan receipt – very easy
* Sign up for Amazon smile – TCPS gets kick back
  + Harvest Happenings –Charity Hudnut
    - Biggest event of the school year (over 700 attendees)
    - DJ, pumpkin carver, pumpkin patch theme/games
    - Seeking donations – will start collecting next week, bins in office – candy, prizes, Gatorade or sparkling water for ring toss
    - Pizza must be pre-ordered online
    - $10 per family
    - Raffle prizes – giant pumpkins are biggest prizes (2)…seeking suggestions for other prizes
    - Seeking volunteers – decorating, pizza, etc.
    - Students from other schools attending, but not actively sought out
    - Costume swap part of Harvest Happening – more information forthcoming
  + Staff Appreciation- Jessica Horey
    - Had back to school staff lunch August 23 – really successful, appreciated volunteers who donated food
    - Next event is conference meals, and looking ahead to staff appreciation week
  + School apparel – Felicia Johnston
    - 11 days left – all orders are online, can access from PTA website
    - New items, some samples available in TCPS office
    - Seeking gently used items to give to students in need
    - Rack of clothes will be at the Backyard BBQ
    - One time this year to order, orders take about 2 weeks to arrive (around conference time)
  + Annual Fund – Dawn Walters
    - More important this year because we aren’t doing the Spring Auction
    - Recommend $125 per kid, but any amount helps!
    - Online donation is the chair preference, or you can submit a check
    - Contact Dawn with questions regarding corporate match
* Unfinished Business
* New Business
  + Eco School Network
    - Dessert meet up in October – other WL parents, talk about school gardens, see what other schools are doing, etc.
* Principal and Staff Report
  + Mr. Mangan
    - Welcoming experience – impressed with operational aspects
    - “TC Big 3” – Math, Language Arts, Climate Culture
      * Thank you to the PTA members for adding to the “climate culture” of TCPS with events, community building, etc.
* Transportation changes – Kate Donegan
  + Family link (upper right corner of website) – can set up kids’ bussing schedule
  + For a one day change there is a form that needs to be filled out
  + Can still call/email office in a pinch and Teri or Kim will fill out the needed slip for that day
  + Teacher Representative – no report
    - Kate Donegan extended thanks for the teacher luncheon, a rare all-staff gathering
* Guest Speakers/ Acknowledgements/Announcements
  + none
* Adjournment at 10:31. Next meeting will be held October 18th at 9:00am in the staff lunch room.