minutes

Trillium Creek Primary School General PTA Meeting

Date | time 9/6/2017 9:30 AM | Meeting called by Stephanie Gettel

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* **Call to Order** 9:32
	+ Attendance sheet was passed around and signed by those in attendance. A hard copy is attached to this month’s minutes and an electronic copy has also been filed in Dropbox
* Approval of minutes for meeting held on 6/7/2017
	+ Motion to approve minutes from 6/7 from Shannon Hildenbrand, Beth Schreck seconded – motion passed
* Reports of PTA Board
	+ President Report – Stephanie Gettel
		- Introduction of board members
		- Recap of Chair Person Meeting & Meet and Greet
		- PTA membership Sign Ups and Benefits of Joining
			* Benefits similar to AAA discounts
			* $15 total, with a portion going to both the national and local PTA
			* Goal this year is to increase membership
		- Purpose of the Annual Fund
			* Funds programs like Earth, Art, Ag
			* Corporate Match Program and to Inquire w/ their Human Resources Dept
	+ Treasurer Report – Nicole Alexander/Mary Emerick
		- $10,000 goal for corporate matches…last year we didn’t have any goal
			* Part of this is stock donation, either personal or corporate match
* Funding part-time garden educator this year
	+ - Budget Update
	+ Vice President – Beth Schreck
		- HelpCounter
			* Now used district wide, increased security enhancements
			* Had over 800 registrants last year, but this year are down to about 200 – need more!
	+ Vice President – Christy Riehm
		- PTA Website/Facebook
			* [www.trilliumcreekpta.org](http://www.trilliumcreekpta.org) – meeting minutes, forms, volunteer opportunities, board bios, etc.
			* Trillium Creek Primary School PTA (FB) – to provide information about PTA sponsored events, volunteer needs, etc.
		- School of Excellence
			* National PTA program which requires an application and a yearlong commitment
			* Will create a customized action plan – identify an area of improvement
			* Goal is to earn acknowledgement of excellence, supported by National rolling out improvements/programs – purpose is to partner with families/build community
			* Would be first School of Excellence in Oregon
				+ www.pta.org/programs/schoolofexcellence
	+ Secretary – Alina Egland
		- Standing Rules Presentation and Vote
			* Motion to approve standing rules from Shanon Hildenbrand, Charity Hudnut seconded – motion passed.
		- Meeting minutes will be available on PTA website, no longer on bulletin board (up by Sunday night)
* Committee/Project Chair Report
	+ Forest Flyers – Gail Greenman
		- Expect an increase in student participation this year. 529 kids ran at least one lap last year
		- Charm cost went up 5%
		- Each class will get own pocket chart (rather than sharing with lunch cards)
		- Using a map to illustrate progress/distance (i.e. Portland to San Francisco)
		- Going electronic – QR codes scanned by cell phone…some glitches…hopefully almost real-time progress
		- Using traditional owl card as well, to insure accuracy
		- Using key rings to hold new laminated card with QR code
		- Have a budget of $1600, asking for $2500 (including marathon by May medals) – increase of $900
		- Motion to approve increase FF budget by $900 to $2500 from Suzanne Tye, Nanette Thout seconded – motion passed
	+ Art Lit – Kristin Van Gordon and Shannon Hildebrand
		- Volunteers don’t need to know art/be artists
		- Classroom presentations take place 3x per year, takes about 2 hours – one main parent presenter and at least one parent helper per class
		- Frida Kahlo is first artist – training September 26 at 8:15 in 5th grade neighborhood – training takes about an hour
		- Classroom helpers don’t need to go to training
	+ BBQ – Terri Wheeler
		- Stephanie gave report – 9/15 – WL Lion burgers, raffle, DJ, shave ice (3$), cost of entrance is 5$ and includes burger, chips, cookie
		- Need 16 more shifts filled – 30 minutes ea
	+ Community Rewards – April Buttson
		- Box tops for education
		- Contest in October (1st -20th) – theme is “going bananas for box tops” – Minions
		- Each week the totals will be tallied and bananas earned – will be visible on bulletin board (10 sheets per class equals one banana)
		- Winning class gets party – pizza or suggestion …maybe banana split?
		- Please clip out correctly
			* No expired goods
* Bonus box top App
	+ Scan receipt – very easy
* Sign up for Amazon smile – TCPS gets kick back
	+ Harvest Happenings –Charity Hudnut
		- Biggest event of the school year (over 700 attendees)
		- DJ, pumpkin carver, pumpkin patch theme/games
		- Seeking donations – will start collecting next week, bins in office – candy, prizes, Gatorade or sparkling water for ring toss
		- Pizza must be pre-ordered online
		- $10 per family
		- Raffle prizes – giant pumpkins are biggest prizes (2)…seeking suggestions for other prizes
		- Seeking volunteers – decorating, pizza, etc.
		- Students from other schools attending, but not actively sought out
		- Costume swap part of Harvest Happening – more information forthcoming
	+ Staff Appreciation- Jessica Horey
		- Had back to school staff lunch August 23 – really successful, appreciated volunteers who donated food
		- Next event is conference meals, and looking ahead to staff appreciation week
	+ School apparel – Felicia Johnston
		- 11 days left – all orders are online, can access from PTA website
		- New items, some samples available in TCPS office
		- Seeking gently used items to give to students in need
		- Rack of clothes will be at the Backyard BBQ
		- One time this year to order, orders take about 2 weeks to arrive (around conference time)
	+ Annual Fund – Dawn Walters
		- More important this year because we aren’t doing the Spring Auction
		- Recommend $125 per kid, but any amount helps!
		- Online donation is the chair preference, or you can submit a check
		- Contact Dawn with questions regarding corporate match
* Unfinished Business
* New Business
	+ Eco School Network
		- Dessert meet up in October – other WL parents, talk about school gardens, see what other schools are doing, etc.
* Principal and Staff Report
	+ Mr. Mangan
		- Welcoming experience – impressed with operational aspects
		- “TC Big 3” – Math, Language Arts, Climate Culture
			* Thank you to the PTA members for adding to the “climate culture” of TCPS with events, community building, etc.
* Transportation changes – Kate Donegan
	+ Family link (upper right corner of website) – can set up kids’ bussing schedule
	+ For a one day change there is a form that needs to be filled out
	+ Can still call/email office in a pinch and Teri or Kim will fill out the needed slip for that day
	+ Teacher Representative – no report
		- Kate Donegan extended thanks for the teacher luncheon, a rare all-staff gathering
* Guest Speakers/ Acknowledgements/Announcements
	+ none
* Adjournment at 10:31. Next meeting will be held October 18th at 9:00am in the staff lunch room.