

Trillium Creek Primary School- Parent Teacher Association

**Financial Request from the PTA**

**Date:\_\_\_\_\_\_\_\_\_\_ Item Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Submitted By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date you need funds by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Dollar amount being requested:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Is this a one time request or a request to be added as a yearly budgeted item?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Brief Description of funds requested, how it benefits students, and why the PTA should vote to approve the use of these funds:**

Please submit this form to your PTA Board for discussion and be prepared to present at the next scheduled PTA meeting.

Received by board on: Date\_\_\_\_\_\_\_\_\_Board Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_