minutes

Trillium Creek Primary School **General PTA Meeting**

 9/14/2016 9:30 AM | **Meeting called by:** Stephanie Gettel ***Attended by:*** See Attendance Sheet attached

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* Call to Order
	+ Stephanie Gettel reminded attendees to always sign in with the office for events during school hours.
	+ Attendance sheet was passed around and signed by those in attendance and a hard copy is on file and attached the month’s minutes.
* Approve of Prior Month Minutes- no minutes from prior month, no approval necessary. There will be an Approval Vote for June 2016 and September 2016 Minutes at the General October Meeting.
* Reports of PTA Board
	+ President Report – Stephanie Gettel
		- Recap of Chair Person Meeting & Meet and Greet Details
		- PTA membership Sign Ups and Benefits of Joining
			* If you have not signed up to be a member of the TCPS PTA please do so. It’s $15 a year and there are discounts from businesses for signing up as a perk.
		- Annual Fund and fundraising
			* There are only 2 fundraisers a year; Annual Fund in Fall and Hoot and Scoot in Spring
			* There is a suggested donation of $125/child for the Annual Fund. Money raised from the Annual Fund is used towards programs such as: Art Lit, Biz Town, Forest Flyers and Times for Kids
			* There are employers that will match donations. Please talk to your HR department to see if your company does a “Corporate Match Program”. Some of the companies that have matched in the past are Nike, Intel and US Bank. If your company does match please contact Kay Levis or Nicole Alexander. In addition to monetary matching some companies will match volunteer hours. Please check with your HR Department to see if your company participates in a program like this.
		- Hoot and Scoot is looking for a co-chair to shadow Christy Briggs as this will be her last year heading Hoot and Scoot.
		- PTA Meeting Times- Response to Facebook Comments
			* There will be an evening PTA meeting in November.
	+ Treasurer Report – Kay Levis/Nicole Alexander
		- Budget Update was passed out. There is a hard copy on file and posted on the PTA website.
			* Budget Report was handed out
				+ Report shows the amounts budgeted for the year. Questions contact Kay or Nicole.
				+ Each teacher gets a $200 stipend for supplies
				+ $35,000 was spent on more Chrome Books for the school
	+ Vice President – Diane Pohl/Wendy Harmon
		- Wendy – Volunteer Coordinator
			* She is working on streamlining the process so that there are less emails this year.
			* If you are interested in volunteering this year please complete the orange form that went out in the Back to School packet and return to the office. There are more forms in the office if you have misplaced yours.
			* She also suggested that if you are unable to donate your time there are other ways to help like bringing in food, drink and prizes for committee events during the year.
			* Diane Pohl suggested grabbing a friend to help you volunteer, shifts are usually only 30 minutes and they are fun.
	+ Secretary – Beth Schreck
		- Standing Rules Presentation and Vote – the Standing Rules will be posted on the website late September/early October
			* Board read the Standing Rules
				+ Charity Hudnut made a motion to approve the changes to the Standing Rules and Julie Reiner second the motion. A vote was conducted and it was passed.
* Committee/Project Chair Report
	+ Apparel – Felicia Johnston
		- Deadline to purchase is Sept. 16th and this is the ONLY time you can order Spirit Wear for the year.
		- This year there are cool trucker hats available in limited quantities.
		- Felicia requested a co-chair for next year so that she can train the next person to take over. Next year will be her last year chairing.
		- Spirit Wear makes a great gift for Teachers and Staff
		- Felicia will look into sticker for cars as an option for next year. She asked if anyone had any good sticker idea designs to contact her.
	+ Art Lit – Kristin Van Gordon
		- Volunteer based program that does 3 art projects a year (Fall, Winter and Spring). You do not need to have an art background to volunteer.
		- 1st Training session is Sept. 29th at 8:15 in the 5th grade neighborhood. The artist will be Andy Warhol.
	+ BBQ – Tana Allori
		- The Backyard BBQ was held Sept. 9th in the back of the school. This event is a Meet and Greet for the community so that new families can meet people and old families can reconnect with friends. The West Linn Lions served burgers, hot dogs and veggie burgers. It was well received by the community. Stephanie Gettel thanked Shannon Hildenbrand hand painting all of the signs.
	+ Green Team – Charity Hudnut
		- TCPA is a Green certified school. We have to do certain things to maintain this status. TCPS’s goal is to reach Platinum status.
			* The last week of Sept. is Green Week and the kids will come home with ways and things that show how to be green.
			* Charity needs volunteers to help count (ie batteries, Capri Suns, glue sticks) in the neighborhoods and to maintain/work the garden.
	+ Harvest Happenings –Charity Hudnut
		- The event will occur on Oct. 28, 2016 from 5:30 to 7:30pm. The cost of admission is $10/family.
		- Last year over 700 people attend the event.
		- Charity said that there is a great need for volunteers for the event due to how popular and large it is. As the event gets closer she will be requesting volunteers to help work the event and to bring in supplies. Please sign up for a shift or to contribute something. The first committee meeting will be next week. If you are interested in being on the committee please contact Charity.
		- Pizza will be available as a PRE-ORDER ONLY option, onsite food purchase will not be available this year.
		- Costume Swap will be Oct. 1st, please so scary costumes.
	+ Staff Appreciation- Beth Schreck gave the report in Allison Reid and Kirsten Wyatt’s absence.
		- The Back to School lunch was held on August 31st.
		- The event was well received by the Staff and the loved the swag bag.
		- Thank you to anyone that donated to the meal.
	+ Yearbook – Charlotte Morris gave the report in Kim Faulkner’s absence
		- Needs parents to volunteer to be classroom photographer. Sign-ups will be available on Curriculum Night.
	+ Community Rewards – Nanette Thaut
		- There is a Box Top drive twice a year. This first one will start next week from September 19th to October 21st. There will be a PIZZA Party for the child who turns in the most Box Tops per grade.  They will also get to bring one friend to the party.
		- There are a lot of products with Box Tops, please go to the website for product ideas.
		- Please check to make the Box Top has not expired before turning them in.
		- Please put box tops in groups of 10 on any sheet of paper. It can be glued, taped or stapled on to the paper. You do not need the official flyer for your Box Top donation to count.
		- We are no longer taking Campbell’s soup labels. That program has been dissolved.
		- Fred Meyer has a school kick back program, please sign up. See yellow flyer that was sent home in the Back to School packet.
		- Sign up for Escript – the school can early money from purchases that are made. Please check website for participating businesses as they tend to change.
* Unfinished Business
	+ No unfinished business
* New Business
	+ No new business
* Principal and Staff Report
	+ TCPS Principal – Charlotte Morris
		- This is a special year, it’s the 5th anniversary of school opening.
		- Thank you to everyone who is chairing a committee and volunteering. We have a strong school because of volunteer involvement.
		- The new Chrome books are in and are in the hands of the kids.
		- Forest Flyers start next week.
		- Thank you to the chairs of the BBQ and SAW for coordinating such great events.
		- Please come to the PTA meeting. Have your voice heard.
		- Don’t be shy to come into the office and meet and talk to the staff. If you are ever unsure about information you have read or heard about please come and talk to the staff for clarification.
		- Curriculum Night will be Thursday, September 22nd and times will be in the Tweet.
			* Grades K-2: 6:00PM to 7:10PM
			* Grades 3-5: 6:40PM to 7:50pm
	+ Teacher Representative – Heather Work
		- Thank you for the Staff Appreciation lunch and the swag bags
		- The staff is appreciative of the partnership with the PTA, Chairs, and Volunteers.
* Guest Speakers/ Acknowledgements/Announcements
	+ Center for Earth Leadership – Gene Roy
	+ The Center for Earth Leadership is recently created group. It helps parents from the West Linn Wilsonville schools connect to share ideas on how to be more Earth friendly and green. It is also a platform where people can share best practices.
	+ On Oct. 6th there is a dessert Meet and Greet.
* Adjournment at 10:30am. The next General PTA Meeting will be October 19, 2016 at 9AM in the Staff Lunch Room.